

**REQUEST FOR ONE-YEAR NON-ATTENDANCE AREA SCHOOL ADMISSION**

NS

**Section I – Student Information**

**Directions: Please print, using black ink.**

Parent/legal guardian, complete Section I. Return completed form to the transfer staff at the Jenne-Wright Administrative Center, 9210 Silverdale Way, Silverdale, or mail to “CKSD JW Transfers” PO Box 8, Silverdale, WA 98383.

The return date may affect order of placement if a waiting list is begun for the requested school.

Student's Legal Name (One form per student):	For School Year <b>2009-2010</b> <input type="checkbox"/> Full Year <input type="checkbox"/> 2nd Semester Grade for Application Year:
Parent/Legal Guardian Name:	Home Phone: Work/Cell Phone:
Residence Address: Street:  City : State: Zip:	Mailing Address (if different from street address):  E-MAIL:
Current School:	CKSD Program, if applicable (e.g., TEAM, Magnet):
Assigned Attendance Area School (check one): <input type="checkbox"/> Central Kitsap HS <input type="checkbox"/> Olympic HS <input type="checkbox"/> Central Kitsap JH <input type="checkbox"/> Klahowya Secondary <input type="checkbox"/> Fairview JH <input type="checkbox"/> Ridgetop JH <input type="checkbox"/> Brownsville <input type="checkbox"/> Clear Creek <input type="checkbox"/> Cottonwood <input type="checkbox"/> Cougar Valley <input type="checkbox"/> Emerald Heights <input type="checkbox"/> Esquire Hills <input type="checkbox"/> Green Mountain <input type="checkbox"/> Jackson Park <input type="checkbox"/> PineCrest <input type="checkbox"/> Silverdale <input type="checkbox"/> Silver Ridge <input type="checkbox"/> Woodlands	Requesting Permission to Attend (check one): <input type="checkbox"/> Central Kitsap HS <input type="checkbox"/> Olympic HS <input type="checkbox"/> Central Kitsap JH <input type="checkbox"/> Klahowya SS <input type="checkbox"/> Fairview JH <input type="checkbox"/> Ridgetop JH <input type="checkbox"/> Brownsville <input type="checkbox"/> Clear Creek <input type="checkbox"/> Cottonwood <input type="checkbox"/> Cougar Valley <input type="checkbox"/> Emerald Heights <input type="checkbox"/> Esquire Hills <input type="checkbox"/> Green Mountain <input type="checkbox"/> Jackson Park <input type="checkbox"/> PineCrest <input type="checkbox"/> Silverdale <input type="checkbox"/> Silver Ridge <input type="checkbox"/> Woodlands

**Reason(s) for the request:**

- Currently enrolled at requested or feeder school: \_\_\_\_\_  
*Enter name of Elementary or Jr. High feeder school*
- Closer to location of childcare or parent's place of work
- CKSD Employee (*Enter work site*) \_\_\_\_\_
- Financial, Educational, Safety, or Health
- There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer

Yes  No  Has your child ever been enrolled in special education classes? (Special Services)  
 Yes  No  Does your child have a current IEP? (An IEP is a Special Services *Individual Education Plan*)

*Students attending a non-attendance area school must be and remain in good standing as defined in Policy and Procedure 3131. Good standing means acceptable attendance, academic progress consistent with ability, and no suspensions or expulsions. A student's attendance area is determined by residence, not childcare location. The parent/guardian is responsible for adequate transportation and supervision to and from school. APPROVAL IS FOR ONE SCHOOL YEAR ONLY.*

My signature authorizes the current school to provide all information necessary to CKSD in order to process this request.

Signature of parent or legal guardian \_\_\_\_\_ Date \_\_\_\_\_

**Section II – School District Verification**

**Directions:** Principals complete Section II and return to “JW Transfers”

- Yes  No
- Space (capacity) and appropriate education programs or services are available
- Student is in good standing and eligible to request a transfer
- Student covered by RCW 28A.225.225(1) (Employee Enrollment Option)

Program Director  _____ <i>Signature / Date - if applicable</i>
--

- Request:**  **Granted**  
 **Denied**

\_\_\_\_\_  
 Principal of Requested School / Date

\_\_\_\_\_  
 Principal of Attendance Area School / Date