

**MINUTES OF THE REGULAR SESSION OF THE SCHOOL BOARD
CENTRAL KITSAP SCHOOL DISTRICT**

**Central Kitsap School District Administration Building
9210 Silverdale Way NW, Silverdale, WA 98383**

Wednesday, August 12, 2009

Board of Directors Present

Christy Cathcart
Carl Johnson
Eric Greene
Bruce Richards
Christopher Stokke

Call to Order

6:30 p.m. – President Richards called the Regular Session to order and immediately recessed into a 15-minute Executive Session, pursuant to RCW 42.30.110, to review negotiations and discuss the performance of individual employees.

7:00 p.m. – The Board returned to Regular Session. President Richards led the Pledge of Allegiance.

Approval of Minutes

The Minutes of the Regular Meetings of July 1, 2009, July 8, 2009, and July 11, 2009, were approved as presented.

Adoption of Agenda

Director Cathcart requested to move Item B-3 2009-2010 Rental Agreement with Silverdale Baptist Church for CKSD Off-Campus Program and WASL Testing from the Consent Agenda to Item 10-D under *Business & Operations* for discussion. Director Greene moved to adopt the Agenda, as amended. Director Stokke seconded the motion. Voice vote was called, and the Chair declared the motion carried.

2009-2010 Budget Adoption Hearing – Resolution 01-09-10

Executive Director of Business and Operations David McVicker presented the Budget for 2009-10, noting that to conserve resources, the District reduced the size of the printed version. He added that budget information is also posted on the District website. He discussed the budgeting “bridge to 2012,” which began in 2007-08 with a long-range 5-year plan. For the current 2009-10 school year, he noted that the District awaits final legislative decisions, a Board decision on a CKSD levy measure, and the Board’s adoption of the budget. He provided an overview of the May 2009 projected \$607,037 shortfall, noting the recent state reductions of Initiative-728 student achievement funds. He highlighted the operating adjustments and the process of balancing fluctuating revenues and expenditures, noting that grant amounts change, utilities increase, liability/fire/theft insurances increase and elections increase expenditures. In addition, revenues from interest on District investments can fluctuate and an unknown amount of revenue for the federal stimulus funds is expected to arrive. In response to a question from Director Cathcart, Mr. McVicker noted that the insurance increases are not due to increasing claims by CKSD, but simply an increase in the cost of doing business to include other school districts supported by the same insurance plan. He summarized the budget recommendations and stated that they are the same as presented for the preliminary budget in June with one small modification to utilize \$383,662 instead of \$607,037 of the federal contingency reserve funds due to attrition, unexpected retirements/resignations and other final operating adjustments. After highlighting the budget adjustments and reductions, he reviewed the plans to mitigate future use of the federal contingency reserve and the steps to replenish it. In response to a question from Director Stokke, Mr. McVicker confirmed that the number of instructional coaches (one) and building technology coordinators (BTC) remains the same for 2009-10, and noted an error in the budget book

listing an incorrect stipend amount for BTCs. After acknowledging the difficult budgeting challenges ahead, Mr. McVicker stated that the next steps include registering the final budget with the Olympic Educational Service District in September, reviewing the 2008-09 year-end process in November, anticipating school support and capital projects levies in February 2010, and awaiting legislative budgets in March 2010 for completion of the 2009-11 biennium.

President Richards opened the floor for comments and questions.

John Burch stated that the budget looks well thought out.

President Richards noted the effort of the business office staff and tremendous amount of committee work to reduce the amount used of the Federal Contingency Reserve to balance the budget for 2009-10.

With no further discussion and no further comments from the audience, Director Johnson moved to approve Resolution No. 01-09-10, authorizing adoption of the final budget for Central Kitsap School District No. 401 for the 2009-2010 school year, as presented. Director Stokke seconded the motion. Voice vote was called, and the chair declared the motion carried.

ITEMS OF DISCUSSION

Approval of Consent Agenda Items (as amended)

Human Resources Agenda Items

Recurring Annual Contracts and Agreements

- 2008-2009 and 2009-2010 West Sound Education Consortium Memorandums of Agreement
- 2009-2010 Cooperative Agreement with West Sound Technical Skills Center
- 2009-2010 Inter-district Agreement with Bremerton School District to provide education services to students with disabilities
- 2009-2010 Inter-district Agreement with Port Townsend School District to provide education services to students with disabilities
- 2009-2010 Addendum A (No. 1 KS/SLP) to Client Services Agreement with Top Echelon Contracting, Inc.
- 2009-2010 Addendum A (No. 2 MS/SLP) to Client Services Agreement with Top Echelon Contracting, Inc.
- 2009-2010 Data Processing Cooperative Agreement with Olympic Educational Service District 114
- 2009-2010 Memorandum of Agreement with Kitsap Community Resources, Americorps Division
- 2009-2010 WSIPC Microsoft School Agreement
- 2009-2010 Extension of Rental Agreement for the former Tracyton Elementary School Portable Building
- 2009-2010 Agreement with Child Care Plus and Associates, Inc. for before and after school childcare services at Emerald Heights and Silver Ridge Elementary Schools
- 2009-2010 Agreement with Child Care Plus and Associates, Inc. for Special Education Preschool Program at Emerald Heights and Silver Ridge Elementary Schools.
- 2009-2010 Agreement Child Care Plus and Associates, Inc. for Teen Parenting Program at West Alternative High School
- 2009-2010 Agreement with Kitsap Family YMCA (Y-Kids) for before and after school childcare services at Cottonwood, PineCrest, Silverdale, and Green Mountain Elementary Schools
- 2009-2010 Agreement with Martha and Mary Children's Services for before and after school childcare services at Clear Creek and Cougar Valley Elementary Schools

New Contracts and Agreements

- 2009-2010 Online Learning contract with Apex Learning

Facilities and Construction Contracts and Agreements

- Construction Change Order No. One (1) to Agreement with Pacific Tech Construction, Inc., for the 2009 Central Kitsap School District, Roof & Envelope Improvements at Various Schools and Support Facilities Project, Bid #002-09

Construction Change Order No. One (1) to Agreement with PGH Excavating, Inc., for the Olympic High School Stormwater & ADA Compliant Walkway Improvements Project, Bid #003-09

Construction Change Order No. One (1) to Agreement with Drury Construction Company, Inc., for the Brownsville Elementary School Playground Restoration Project, Bid #005-09

Additional Services Request No. One (1) to Agreement with WestSound Engineering, Inc., for Architectural and Engineering Services for the Brownsville Elementary School Playground Restoration Project

Additional Services Request No. One (1) to Agreement with Cornerstone Architectural Group, for Architectural and Engineering Services for the Cottonwood Elementary School and Fairview Junior High School Gymnasium Floor Replacement Project.

Revised Vouchers from June 3, 2009, School Board Meeting

Vouchers

Communications/Announcements

Miscellaneous

Student Learning

State Assessment Changes for 2010

General

Legislative Report

Resolution 03-09-10 authorizing participation in the Puget Sound Joint Food Purchasing Cooperative

Presentation of Revised School Board Policy, as listed:

2410, **High School Graduation Requirements**

Discussion: Purpose of proposed changes – possible changes in math credits required for graduation

Business & Operations

June Budget Status Report

Resolution 02-09-10 authorizing rejection of bids for the Klahowya Secondary School Career & Technical Education Shop Improvement Project, Bid #007-09

School Support Levy and Capital Projects Levy

Other

Next Board Meeting

Miscellaneous

APPROVAL OF CONSENT AGENDA ITEMS

Director Johnson moved approval of the Consent Agenda, as amended. Director Greene seconded the motion. Voice vote was called, and the Chair declared the motion carried.

Human Resources Agenda

Hiring Recommendations - Administrative

Jay Jackson – 0.6 FTE Interim Assistant Principal, Klahowya Secondary School, effective August 3, 2009

Hiring Recommendations - Certificated

Jae Agu – 0.8 FTE Continuing Contract, Special Education Teacher, Ridgetop Junior High School, effective September 1, 2009

Janet Barton – 1.0 FTE Continuing Contract, Grade 5 Teacher, Clear Creek Elementary School, effective September 1, 2009

Joseph Connors – 1.0 FTE Continuing Contract, Grade 1 Teacher, Clear Creek Elementary School, effective September 1, 2009

Rebecca Dougherty – 0.9 FTE Non-continuing Contract, Guidance Counselor, Olympic High School, effective September 1, 2009

Emily Fairall – 0.9 FTE Continuing Contract, Family and Consumer Science Education Teacher, Klahowya Secondary School, effective September 1, 2009

Jessie French –0.9 FTE Continuing Contract, Math Teacher, Central Kitsap High School, effective September 1, 2009

Monday Galbreath –1.0 FTE Continuing Contract, Grade 1 Teacher, Clear Creek Elementary School, effective September 1, 2009

Linda Hagood –1.0 FTE Continuing Contract, Speech and Language Pathologist, Special Services, effective September 1, 2009

Leas Hamilton –1.0 FTE Non-continuing Contract, Speech and Language Pathologist, Special Services, effective September 1, 2009

Barbara Kelley –1.0 FTE Continuing Contract, General Music Teacher, Silverdale Elementary School, effective September 1, 2009

Jennifer Narimatsu –1.0 FTE Continuing Contract, Math Teacher, Fairview Junior High School, effective September 1, 2009

David Neault –0.8 FTE Non-continuing Contract, Multiple Subjects Teacher, West Alternative High School, effective September 1, 2009

Lauralee Schilling –1.0 FTE Continuing Contract, Special Education Teacher, Fairview Junior High School, effective September 1, 2009

David Sours –0.8 FTE Retire/Rehire Contract, School Psychologist, Special Services, effective September 1, 2009

Deborah Straub –1.0 FTE Continuing Contract, Math/Science Teacher, Fairview Junior High School, effective September 1, 2009

Jennifer Stroh –1.0 FTE Continuing Contract, General Music Teacher, Silver Ridge Elementary School, effective September 1, 2009

Jennifer Sweeney –1.0 FTE Continuing Contract, Occupational Therapist, Special Services, effective September 1, 2009

Catherine Townsend –1.0 FTE Continuing Contract, Grade 5/6 TEAM Teacher, Silver Ridge Elementary School, effective September 1, 2009

Rebecca Waldrop –1.0 FTE Continuing Contract, Speech and Language Pathologist, Special Services, effective September 1, 2009

Marian Winsper –1.0 FTE Continuing Contract, Special Education Teacher, Central Kitsap High School, effective September 1, 2009

Hiring Recommendations - Classified

Krystal Goschke, Pool Guard/Swim Instructor, Olympic Aquatic Center, effective June 25, 2009

Keri Moore, Pool Guard/Swim Instructor, Olympic Aquatic Center, effective August 4, 2009

Nathanael Smith, Pool Guard/Swim Instructor, Olympic Aquatic Center, effective June 24, 2009

Ratification of Accepted Resignations - Certificated

Alfredo Athie resigned his Voc-Computer Teacher position, Ridgetop Junior High School, effective June 30, 2009

Laurlyn Staker resigned her 5th Grade Teacher position, Woodlands Elementary School, effective June 30, 2009

Ratification of Accepted Resignations - Classified

Sally Hansen resigned her Internal Controls Monitor/ ASB position, Business and Operations, effective July 24, 2009

Jacinda Hendricks resigned her Noon Assistant position, Clear Creek Elementary School, effective May 29, 2009

Election of Certificated Staff

Revised Vouchers from June 3, 2009, School Board Meeting

General Fund Vouchers/Warrants, 72188-72189, inc.

\$332,986.43

General Fund Vouchers/Warrants, 72190-72295, inc.	<u>557,601.13</u>
Total General Fund Vouchers/Warrants	\$890,587.56
Capital Projects Vouchers/Warrants, 12464-12470, inc.	<u>\$30,111.53</u>
Total Capital Projects Vouchers/Warrants	\$30,111.53
Associated Student Body Fund Vouchers/Warrants, 39888-39927, inc.	\$90,310.48
Associated Student Body Fund Vouchers/Warrants, 72296-72297, inc.	<u>8,100.50</u>
Total Associated Student Body Fund Vouchers/Warrants	\$98,410.98
Transportation Vehicle Fund Vouchers/Warrants	<u>\$0</u>
Total Transportation Vehicle Fund Vouchers/Warrants	\$0

Vouchers

General Fund Vouchers/Warrants, 72621-72798, inc.	\$911,159.14
General Fund Vouchers/Warrants, 72799-72800, inc.	17,190.36
General Fund Vouchers/Warrants, 72801-72873, inc.	415,059.29
General Fund Vouchers/Warrants, 72874-72875, inc.	540,277.43
General Fund Vouchers/Warrants, 72876-72876, inc.	200.00
General Fund Vouchers/Warrants, 152031-152061, inc.	636,019.42
General Fund Vouchers/Warrants, 152062-152110, inc.	1,917,929.76
General Fund Vouchers/Warrants	232,267.77
General Fund Vouchers/Warrants	<u>5,862,268.45</u>
Total General Fund Vouchers/Warrants	\$10,532,371.62
Capital Projects Vouchers/Warrants, 12493-12496, inc.	\$206,379.29
Capital Projects Vouchers/Warrants, 12497-12507, inc.	<u>98,688.67</u>
Total Capital Projects Vouchers/Warrants	\$305,067.96
Associated Student Body Fund Vouchers/Warrants, 40041-40076, inc.	\$41,418.08
Associated Student Body Fund Vouchers/Warrants, 40077-40077, inc.	3,157.44
Associated Student Body Fund Vouchers/Warrants, 40078-40106, inc.	<u>93,738.84</u>
Total Associated Student Body Fund Vouchers/Warrants	\$138,314.36
Transportation Vehicle Fund Vouchers/Warrants	<u>\$0</u>
Total Transportation Vehicle Fund Vouchers/Warrants	\$0

COMMUNICATIONS/ANNOUNCEMENTS

Miscellaneous

President Richards announced that he looks forward to the start of school on September 2, noting that several members of the Board would be visiting schools during the opening week.

STUDENT LEARNING

State Assessment Changes for 2010 – Executive Director of Curriculum and Instruction Dan Dizon introduced information about the new state testing beginning in 2010 and associated changes. The Washington Assessment of Student Learning (WASL) will soon be replaced with the new Washington Comprehensive Assessment Program, which includes two tests: Measurements of Student Progress (MSP) for grades 3-8 on May 12-28, 2010, and High School Proficiency Exams (HPSE) for grade 10 during March and April 2010.

Director of Student Services Chris Wyatt noted changes to expect with the new testing, adding that test sessions change from two to one for reading, math, and science. She added that mathematics test items are aligned with new math performance expectations. There will no longer be four-point extended response questions, but 25% of the new test will include two-point extended response questions, and the new test adds completion/fill-in-the-blank items. After providing a sample of a mathematics completion item, Ms. Wyatt noted that the new testing calls for transition to online testing by 2012 for

most students. She added that the state encourages schools to pilot the online testing during spring 2010 in reading, math, and science. Feasibility studies of online testing are underway with the state. Ms. Wyatt noted that paper and pencil testing accommodations will be available for special education and students covered under Section 504 the Rehabilitation Act and the Americans with Disabilities Act. In response to a question from President Richards, Superintendent Lynch stated that this year, the District will be analyzing the feasibility of online testing at CKSD, noting that Klahowya Secondary School and Silverdale Elementary would pilot the testing. Superintendent Lynch noted that the State Superintendent of Public Instruction's original concept was to test twice per year, and due to the cost involved, moved to a once per year test. He stated that CKSD is working on a clear communication plan to parents.

In summary, students will continue to have a requirement to meet state standards via a state test. Ms. Wyatt noted that the new test will be shorter than the WASL and that the test names have changed. She stated that students can use their SAT or ACT test scores, or submit a Collection of Evidence (COE) as alternatives if they do not meet the standards on state tests.

In response to a question from President Richards, Ms. Wyatt stated that if students took the WASL this week and did not pass, the District recommends that the student submit a COE to receive results sooner and in time for graduation. She noted that the District has been working with principals to keep students informed of their options and to communicate timely opportunities for students to meet graduation requirements.

Ms. Wyatt reviewed the state assessment dates for 2010. In response to a question from Director Cathcart, Ms. Wyatt noted that with new state testing and federal score releases, the District anticipates receiving scores on a timeline similar to the current timeline.

Superintendent Lynch commented on the logistics and challenges with technology and online testing, noting that time of day to test students and computer availability could pose the biggest challenge. He added that research shows differences in attention span during morning versus afternoon. He also expressed concern about the availability of strand data with a shorter test, noting that the WASL was initially meant to be used as summative, not formative. In addition, he stated that common based assessments for appropriate grade levels are important for "informing" instruction, noting that the District would need to evaluate how to contend with a deficit in the data from shorter testing. President Richards commented that simultaneously, *No Child Left Behind* legislation is ramping up. In response to a question from Director Cathcart, Superintendent Lynch commented on the plans for communication with parents and students, which includes e-News, online information, and informative packets for administrators to share with their staffs. In response to a question from Director Stokke, Superintendent Lynch and Ms. Wyatt stated that pilot schools are determined by volunteering, and noted that the state encourages any schools and districts to volunteer.

GENERAL

Legislative Report – President Richards stated that the Washington State School Directors' Association (WSSDA) Legislative Assembly will be held on September 25, 2009. Board members discussed their attendance.

Resolution 03-09-10 authorizing participation in the Puget Sound Joint Food Purchasing Cooperative Food Services Director Sam Blazer stated that this is a renewal of the current cooperative agreement. He noted that the administrator of the cooperative changed from King County Directors Association (KCDA) to Renton School District, which recommended Board approval of the agreement.

Director Stokke moved to adopt Resolution 03-09-10, as presented. Director Cathcart seconded the motion. Voice vote was called, and the Chair declared the motion carried.

Presentation of Revised School Board Policy, as listed: 2410, High School Graduation Requirements Discussion: Purpose of proposed changes - possible changes in math credits required for graduation Executive Director of Secondary Teaching and Learning Shirley Kenmochi noted several changes in policy language to award diplomas to students meeting graduation requirements. She highlighted the

change of credits required for graduation, stating that the credit requirement remains at 22.0, but beginning with the Class of 2013 and beyond, students will need to earn 3 math credits. Credit requirements for electives will also change.

Director Cathcart requested that the policy revision be presented in potential final form at the next meeting. Superintendent Lynch stated that the District would clearly inform parents of students in the Class of 2013 about the new credit requirements for graduation.

Board members requested some minor language revisions to the policy for clarity. Director Stokke requested that language regarding culminating projects on page 3 include consistency for the skills required by a culminating project. He noted the importance of consistency amongst schools with common standards. Superintendent Lynch suggested that he return to the Board and provide the standards for each school.

Director Greene requested that the first sentence on page 3, section D, be divided into two sentences with additional language to clarify and make the meaning more succinct. Director Stokke requested that language specifying *ninth grade* as previously worded in the policy on page 2, be reinstated. Ms. Kenmochi suggested it read *...for students enrolled in ninth grade*.

BUSINESS & OPERATIONS

June Budget Status Report – Executive Director of Business and Operations David McVicker stated that between May and June 2009, budget status trends are back to normal due to receipt of Heavy Impact funds. He summarized each fund, noting a decrease in the Debt Service Fund due to payment of interest, and an increase in the Capital Projects Fund due to receipt of Heavy Impact funds. He stated that revenues and expenditures are right on target, although approaching budget capacity. He noted the benefits of enrollment ending at approximately 150 students above projections. In response to a question from Director Cathcart, Mr. McVicker stated that a budget amendment is not anticipated, but that the District is carefully watching legislative decisions. He stated that the 2008-09 budget is finishing on target.

Resolution 02-09-10 authorizing rejection of Bids for the Klahowya Secondary School Career & Technical Education Shop Improvement Project, Bid #007-09 – Director of Construction, Maintenance, and Facilities Richard Best stated that the District received ten contractor bids, all higher than the estimates from the architect. He discussed recommendations on how to reduce costs by eliminating the amount of trades required for the project and by revising the electrical and heating, ventilation, and air conditioning designs. In response to a question from President Richards, Mr. Best confirmed that the bid specifications would be modified and sent back out for a bidding process.

Director Johnson moved to adopt Resolution 02-09-10, as presented. Director Richards seconded the motion. Voice vote was called, and the Chair declared the motion carried.

2009-2010 Rental Agreement with Silverdale Baptist Church for CKSD Off-Campus Program and WASL Testing - Director Cathcart requested clarifying discussion of the reasons why the CKSD Off-Campus Program is renting an outside facility for \$12,000 during a time of budget reductions, and asked if there is there a way to save the dollars and bring the Off-Campus program in house. Mr. McVicker stated that the program requires 13 spaces, and no single location within CKSD has enough spaces to accommodate, except for the closed Tracyton and Seabeck buildings. He added that turning on the utilities in either of those buildings would quickly use up \$12,000. In response to questions from Director Cathcart regarding the number of spaces and number of students accommodated in the program, Mr. McVicker stated that the program currently accommodates 110 students and 15 adults, and provides a program with smaller class sizes. He added that the program used to occupy the Jenne-Wright gymnasium until it outgrew the space. In response to a question from Director Cathcart about transportation, Mr. McVicker confirmed that Off-Campus parents provide transportation for their students. Superintendent Lynch stated that the District would check into the feasibility of bringing the program in-house for 2010-11. In response to a question from Director Richards, Superintendent Lynch stated that the rental agreement for 2009-10 locks the District in for the year. After some discussion

about the number of rental days, Mr. McVicker stated that after exploring options and after energy analysis, bringing the program in-house did not seem feasible. Superintendent Lynch confirmed that the District would not pay for the rental space next year unless no other alternatives are available. Director Cathcart requested an assertive effort to find space in-house, noting that the dollars could be spent on enrichment rather than rental.

Director Cathcart moved approval of the *2009-2010 Rental Agreement with Silverdale Baptist Church for CKSD Off-Campus Program and WASL Testing*. Director Johnson seconded the motion. Voice vote was called and the Chair declared the motion carried.

School Support Levy and Capital Projects Levy

Superintendent Lynch presented the levy options discussed at the July 1, 2009, Regular Session of the Board and some questions to prompt discussion. The key questions to ponder were:

- How many dollars to consider for a school support levy (SSL/also known as a maintenance and operations levy)?
- What are the levy dollars used for?

He reviewed the potential school support levy amounts of \$2.2 million, \$3.0 million, or \$4.0 million, and stated that after financial analysis it was determined that for every dollar above \$2.2 million, the District could risk its eligibility to receive heavy impact aid by remaining within the requirement for per pupil expenditure.

He also noted how levy dollars help the District maintain programs such as co-curricular, special education (state only funds a percentage), and library. In addition, the dollars support cost of living adjustments and staff positions not funded by the state, including learning specialists. After Superintendent Lynch and the Board discussed how all day kindergarten is funded, Superintendent Lynch noted that over the past few years, CKSD has cut approximately \$11 million while adding 17 sections of all day kindergarten, which is not fully funded by the state. He noted that in order to continue funding all day kindergarten, the District would need to use federal contingency reserve funds. Superintendent Lynch also stated that with the loss of *Initiative 728 (I-728)* student achievement funds, the District is challenged to fund interventions, staff development, reduced class size, and all day kindergarten. If the Legislature decides to reduce all I- 728 funding, the District would lose approximately \$2.0 million, which is currently used to keep class size low.

After acknowledging that CKSD has done everything possible to substantially reduce the budget over the past three to four years, Superintendent Lynch stated that he believes that \$2.2 million is the right amount for a school support levy. He noted that until financial conditions become clearer, the District is not 100% sure if all day kindergarten would be funded in 2010-11. Mr. McVicker discussed the potential District financial needs and the future budget challenges to fund programs if *I-728* is eliminated completely.

Superintendent Lynch stated the significant importance of joining two levies and began discussion about a potential capital projects levy (CPL). He presented three questions to prompt discussion:

- Should the District run a school support levy and capital projects levy together or not?
- How many dollars to consider for each levy?
- If the District splits the levies, when should the levies run?

He summarized the options discussed in July 2009:

1. SSL \$2.2 million and CPL \$9.7 million = 9% increase to taxpayers
2. SSL \$3.0 million and CPL \$0.0 = -15% decrease to taxpayers
3. SSL \$2.2 million and CPL \$7.5 million = 0% increase/decrease to taxpayers
4. SSL \$3.0 million and CPL \$4.0 million = 2% increase to taxpayers
5. SSL \$4.0 million and CPL \$0.0 million = -11% decrease to taxpayers
6. SSL \$2.2 million and CPL \$ 4.0 million = -2% decrease to taxpayers

Superintendent Lynch reviewed the timeline of the expiring bond in 2011, noting that if the District does not run a CPL in February 2010, other possibilities for a CPL election are April, August, or November 2010. One risk he mentioned is potential confusion of the voting community if the District runs two measures at different times during the same year. Packaging the two measures on one ballot would provide the opportunity to discuss the pluses and minuses of a complete picture. He described one dilemma of waiting too long to run a measure: taxpayers would realize a decrease in their taxes, but the District's backlog for critical and required repairs would compound causing a large financial hill to climb later. Board members discussed the challenges and benefits of running the two measures during separate elections versus together on one ballot. They also discussed the potential for voter confusion with each scenario and the concerns of educating the community so that it can make an informed decision at election time.

After noting that the state provides no funding for technology, Superintendent Lynch noted that CKSD is searching for a technology grant to assist with moving to fiber technology. He noted that CKSD is the only school district in the area with antiquated network technology. Although a CPL would cover some of the technology needs, school districts must utilize general funds unless they run a technology levy. He emphasized the gaining importance of technology needs with online learning and the trend toward online assessments. He stated that as long as CKSD has no funding stream for technology, funds to the classroom are impacted. He acknowledged the communication challenges no matter what and emphasized the District's prudence on levying tax upon the public.

Board members discussed the pros and cons of two year versus four year levy cycles and continued discussion about the sensitivity of timing the measures appropriately for the community, noting that passing a school support levy is critical. Superintendent Lynch stated that until the District runs an election, it is difficult to predict its outcome.

Board members discussed the potential for duplicating efforts with running two separate elections during one year and acknowledged that the benefits of each measure would need to be crystal clear to avoid community confusion. Board members shared ideas for a simple and understandable message framed in a way that would provide the community with a perspective of how much they receive for each tax dollar. They expressed concern with the impact of losing approximately \$24.0 million if a school support levy does not pass.

After discussing Option 1, which would include replacement of Jackson Park Elementary through the CPL, Director Greene noted that students at Jackson Park are not currently able drink out of a water fountain due to aging facilities infrastructure. He added that providing truthful information to show the community the right things in the right places would be beneficial. Board members noted the importance of being prepared with answers that are simple and accurate and providing a clear plan of what the dollars would buy.

President Richards noted some meetings scheduled in coordination with surrounding districts and commended CKSD for planning well ahead with community groups who are prepared to get the message out.

Superintendent Lynch noted that a zero tax increase listed in Option 3 is attractive given the current economic downturn. Board members commented on the importance of good stewardship of tax dollars and the need to explain and document if/why plans changed due to events such as unforeseen economic challenges.

Due to the intricate balance of per pupil expenditure, Superintendent Lynch does not recommend Options 2, 4, and 5. In addition, Mr. McVicker shared an updated document with current 2010 CPL and SSL options. He noted that some options listed with an asterisk would not collect enough tax money to cover the needs. In response to a clarifying question from Director Cathcart, Superintendent Lynch noted that a CPL could be used toward a fiber technology network without a separate technology levy per new legislation in 2008. He added that the District can buy hardware with a CPL, but not software.

Director Cathcart noted concerns about missing informative data because the District awaits decisions from the state.

In closing, Superintendent Lynch emphasized the importance of moving forward with what is known now, because by the time the District receives more budget information from the state, it would be too late for the District to plan for a levy. He stated that after exploring all variables of timing and dollar amounts, he recommends the District move forward with Option 1, noting that he had considered Option 3 as well, because of communication challenges. He discussed the pros and cons of the options and the timeline for a decision, noting that CKSD staff returns on Monday, August 24. He expressed the desire to communicate with staff as soon as possible and stated that official action to launch a levy measure would occur by Board resolution, but if the Board were comfortable making a decision on which option to move forward and consider, he could proceed with communication to staff.

Director Johnson moved to approve Option 1, as recommended, to proceed for a combined School Support Levy and Capital Projects Levy.

Discussion: In response to a clarifying question from Director Stokke, Superintendent Lynch noted that the Board would not officially lock-in dollar amounts until it adopts a resolution. He noted that this evening's decision would allow the Superintendent to informally communicate with staff the Board's intent to run a combined School Support Levy for \$2.2 million and a Capital Projects Levy for \$9.7 million in February 2010. In response to a question from Director Stokke, Superintendent Lynch noted that the dollar amounts could be discussed and changed after this evening pending a resolution by the Board.

Director Greene seconded the motion.

Director Stokke moved to divide the question to separately discuss a Capital Projects Levy from a School Support Levy. Director Cathcart seconded the motion. This motion supersedes the original motion so that each part of the original motion is considered separately. Director Cathcart clarified that this motion is to consider two separate votes for February elections.

With no further discussion regarding the motion to divide the question, voice vote was called, four in favor, one opposed (Director Johnson), and the Chair declared the motion to divide the question carried.

School Support Levy, Option 1: Voice vote was called, and the Chair declared the motion carried unanimously.

Capital Projects Levy, Option 1: Voice vote was called, three in favor, two opposed (Directors Cathcart and Stokke), the Chair declared the motion carried.

Next Board Meeting - Wednesday, August 26, 2009 - President Richards announced the next Board Meeting to be held at the *Central Kitsap School District Administration Center Board Room*

- *Executive Session - 6:30 p.m.*
- *Regular Session - 7:00 p.m.*

Miscellaneous

Superintendent Lynch noted four significant facilities projects underway this summer at CK High School, Fairview Junior High, and Cottonwood Elementary. He noted that some challenges with subcontractor work falling behind has caused concern about readiness for opening day of school. If the delays continue, he stated that the Board might need to discuss contractor support at its next meeting and may need to take action. He noted that some staff and students might not be able to begin school in the classroom where they would like to be at the beginning of the school year. He emphasized that the safety certification process is imperative to reopening the elevator at CK High. Mr. Best added that availability of agency inspections is a challenge.

Director Stokke noted that the Board would like to coordinate dates for a potential Board retreat. Director Cathcart noted that WSSDA is willing to help facilitate. Board members discussed schedules.

In response to a question from Director Stokke, Superintendent Lynch stated that he would provide an update to the Board members about the WASL scores release as soon as possible, pending the release on Friday, August 14. He noted that he would present the information at the next School Board Meeting. Superintendent Lynch mentioned a few anticipated changes in scores. In response to a question from Director Stokke, Superintendent Lynch stated he would provide any available information on why changes occurred.

ADJOURNMENT

9:06 p.m. – The Board adjourned.

Bruce J. Richards, President

Gregory J. Lynch, Superintendent

Kristina Schulz, Executive Assistant/Board Recorder